

POORBA COMMUNITY EVENTS POLICY

Adopted by the Poorba Board on July 29, 2026

1. Purpose

Poorba encourages its members and their families to organize charitable and community activities. This policy defines when an event is a Poorba event, when it is a member-led event, and what each requires — so that every activity associated with our community meets the standards of the City of Mountain House and reflects well on everyone involved.

2. Categories of Events

(a) Poorba Official Events — organized by the Poorba Board, using Poorba's name as host or presenter (e.g., “Poorba presents”).

(b) Member-Led Events — organized by individual members or their families on their own initiative. Poorba may help publicize these, but Poorba is not the organizer. Publicity for such events must identify the organizer as such (e.g., “organized by [name], a Poorba member”) and may not use “Poorba presents” or equivalent host language.

3. Requirements for Poorba Official Events

Before any publicity: (a) a confirmed venue reservation or written venue permission, obtained within the venue's required notice period; (b) insurance where the venue requires it; and (c) Board approval of the event plan and of all flyers or posts using Poorba's name or logo.

4. Requirements for Member-Led Events Publicized Through Poorba Channels

Before Poorba shares any announcement, the organizing member confirms in writing to the Board that: (a) any required venue reservation, permit, or permission has been obtained (or that the venue's rules require none for the planned use); (b) the event complies with applicable city rules; and (c) the publicity correctly identifies the organizer per Section 2(b).

5. Use of Name and Logo

Poorba's name and logo may not appear as host, presenter, or sponsor of any event without prior Board approval. The Board may require corrections to, or withdrawal of, any material that misstates Poorba's role.

6. Conduct

Everyone participating in any event associated with Poorba is expected to treat fellow residents, city staff, and public-space users with courtesy, and to comply with venue rules and staff or security directions at all times.

7. Fundraising

Events raising funds for charitable causes must state clearly who is collecting the funds and the intended recipient. Organizers of member-led fundraisers are responsible for the handling and delivery of proceeds; where Poorba is the collector, the Board will publish the recipient and amount after the event.

8. Administration

The Board will review this policy annually and may grant written exceptions in advance. Questions may be directed to the Board at poorbamhboard@gmail.com.

Adopted by resolution of the Poorba Board — July 29, 2026.